

**Lake Hills Montessori – Parent Handbook Acknowledgement Form**

Return to: Jodie Whitman, Director  
10901 S Yale Ave. Tulsa OK 74137  
(918) 296-9936

Please read each section in the handbook and then initial the corresponding title below:

- |                                |                                        |
|--------------------------------|----------------------------------------|
| _____ Mission Statement        | _____ Medication                       |
| _____ Admissions Procedures    | _____ Messages and Telephone           |
| _____ Arrival and Dismissal    | _____ Parent-Teacher Conferences       |
| _____ Attendance               | _____ Parent Volunteers                |
| _____ Birthdays                | _____ Registration and Fees            |
| _____ Communication Guidelines | _____ Rest Time                        |
| _____ Communicable Diseases    | _____ School Hours                     |
| _____ Daily Schedule           | _____ School Visits                    |
| _____ Discipline               | _____ Small School Items               |
| _____ Emergencies              | _____ Snow Days                        |
| _____ Emergency Drills         | _____ Special Programs                 |
| _____ Field Trips              | _____ Student Clothing                 |
| _____ Financial Information    | _____ Student Records                  |
| _____ Holidays                 | _____ Summer Program                   |
| _____ Illness                  | _____ Withdrawing procedure            |
| _____ Immunizations            | _____ Toys and Personal Belongings     |
| _____ Injuries                 | _____ Photos                           |
| _____ License                  | _____ Website/email information        |
| _____ Lost and Found           | _____ Your Child’s First Day of School |
| _____ Lunch and Snacks         |                                        |

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Parent Signature and Date

